



## STANSTED PARK FOUNDATION

STANSTED PARK, ROWLANDS CASTLE, HAMPSHIRE, PO9 6DX

Tel: 023 9241 2265 E-mail: [enquiry@stanstedpark.co.uk](mailto:enquiry@stanstedpark.co.uk) Website: [www.stanstedpark.co.uk](http://www.stanstedpark.co.uk) Fax: 023 9241 3773

Thank you for your enquiry.

We welcome groups to Stansted Park and the House is easily accessible and clearly signed from both the A3 and A27 within easy reach of Portsmouth and Chichester. We have two types of Group Visit:

### **Guided tours** *maximum group size 50*

- Available by appointment only, outside normal opening times
- Cost £7.00 per person, minimum charge of £50 applies. A deposit of £20 is required to secure the booking,
- The balance is payable to confirm the booking 2 weeks before the visit

### **Free-flow** group visits

- Available during normal house opening hours Easter-September
- A short introductory talk can be arranged on arrival, then free-flow through the house
- Cost £6 per person, minimum charge of £30 applies. A deposit of £20 is required to secure the booking,
- The balance is payable on arrival

A tour of the Mansion, including upstairs rooms and servants' quarters, and the Chapel of St Paul takes approximately 1½ hours. Guided visits may be booked throughout the year subject to availability, though not all of the house may be accessible if an event is taking place. Please call us to check.

For refreshments The Pavilion Tearoom serves home made cakes and light meals and is housed in a restored Victorian Glasshouse in the Walled Garden. It is an independent business. Please enquire directly by telephoning 02392 413432. There is also a Garden Centre, Salon du Chocolat (02392 413350) and the Stansted Light Railway (02392 413324).

A booking form is attached. If you wish to make a booking please telephone or email to arrange a time and a date. A £20 deposit, with the return of the booking form, secures your group booking.

If any of your group has special needs please contact us in advance for advice. If you need any more information please do contact us during office hours. We hope you will visit us.



### STANSTED PARK GROUP VISIT BOOKING FORM

All groups should book in advance by returning this form with a £20 deposit.  
*(Cheques are payable to Stansted Park Foundation. We do not take card payments at present).*

<b>GROUP NAME</b>		
<b>CONTACT NAME</b>		
<b>YOUR ADDRESS</b>		
<b>Telephone</b>		
<b>Email</b>		
<b>DATE OF VISIT Day/m/year</b>	<b>arrival TIME</b>	<b>Estimated group numbers:</b>
Will any individuals bring wheelchairs or mobility aids?	<b>YES / NO [please advise us at time of booking]</b>	
Guided Tour @ <b>£7.00</b>		
<b>OR</b> Free Flow @ <b>£6.00</b>		
Where did you hear about us?		

**BOOKING INSTRUCTIONS:** to provisionally book a group visit

- Please do not book your transport until you have checked with us that the date you wish to come is available. Telephone us to check availability and provisionally book a date
- If any in the group has special needs, **please advise us at time of booking**
- Complete and return this form with deposit as soon as possible.
- ***A non-refundable deposit of £20 must be sent with this form to secure your visit.*** Please make cheques payable to Stansted Park Foundation
- Please telephone to give us final numbers one week before your visit date.
- For guided tours, the balance is due 14 days before the visit
- For free-flow visits, the balance is due on arrival
- To enquire about refreshments, please contact the Pavilion Tearooms 02392 41 3432
- To enquire about visiting the Salon du Chocolat, please telephone 02392 41 3352

If you have any queries please contact us on 02392 41 2265

**PLEASE KEEP ONE COPY OF THIS FORM FOR YOUR RECORDS**